KEWEENAW BAY INDIAN COMMUNITY

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

2026 TRIBAL COUNCIL

EVERETT EKDAHL, JR., President
TONY LOONSFOOT, Vice President
ELIZABETH "LIZ" JULIO, Secretary
TONI J. MINTON, Assistant Secretary
DALE F. GOODREAU, Treasurer

THEODORE "AUSTIN" AYRES
DOREEN G. BLAKER
ROBERT "R.D." CURTIS, JR.
SUE ELLEN "SUZIE" ELMBLAD
RODNEY LOONSFOOT
SAM LOONSFOOT
MATHEW SHALIFOE, JR.

# OJIBWEMOWIN GIKINOO'AMAAGEWIN

## (Ojibwe Language Educational Coach)

One (1) Part-time, grant-funded, Non-exempt position

***ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT***

- ☐ Completed Keweenaw Bay Indian Community application
- ☐ Current Resume'
- ☐ Cover Letter
- ☐ Copy of High School Diploma/GED/Certificate of Completion
- ☐ College Transcripts, if applicable
- ☐ Copy of valid unrestricted driver's license
- ☐ Must provide a satisfactory child abuse/neglect central registry clearance from the Family Independence Agency (DHHS)
- ☐ Minimum of three (3) Letters of Recommendation relevant to the position
- ☐ If you are American Indian, you must attach a copy of tribal enrollment or proof of direct descent
- ☐ If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community
Personnel Department
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4175 & 4176
Fax: 906-353-8068
Email: personnel@kbic-nsn.gov

**Keweenaw Bay Indian Community does not discriminate based on race, color, national origin, sex, religion, or age in employment. However, individuals of Indian Ancestry and Veterans will be given preference by law**

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## POSITION ANNOUNCEMENT

**POSITION**: **OJIBEWMOWIN GIKINOO'AMAAGEWIN (Ojibwa Language Educational Coach)**
One (1) Part-time, grant-funded, Non-exempt position

**LOCATION**: Niwiin Akeaa Community Center and local schools, including Pre-K

**SUPERVISORY CONTROL**: Assistant Director of Language and Culture

**SALARY**: Grade 10 (minimum starting wage $23.37/hour)

**SUMMARY:**


The Ojibwemowin Gikinoo'amaagewin will work daily within local classrooms to promote the use of Ojibwemowin while leading the development and implementation of curricula that focus on the understanding and sustainability of Ojibwemowin use throughout Baraga County. This position is designed as a train-the-trainer role, focused on preparing and mentoring trainers to ensure consistent and effective knowledge transfer.


**QUALIFICATIONS**:

- Must have a Bachelor's degree in Native American Studies, Education, or a related field and three (3) years of full-time work experience in a teaching field.

**OR**

Associate's degree in Native American Studies, Education, or a closely related field, with a minimum of five (5) years of full-time teaching experience.

- Ojibwemowin Language Teaching Certification or recognition as a Tribal Language Carrier.
- Native American Education Certification is preferred.
- Demonstrated extensive knowledge of Ojibwe culture and traditions, as evaluated by the Cultural Committee, Education Committee, and Tribal Council.
- Minimum of two (2) years of experience working with children from Pre-K through 12th grade.
- Demonstrated ability to work effectively within the Keweenaw Bay Indian Community (KBIC), local school districts, and classroom environments.
- Strong verbal and written communication, interpersonal, project management, and teamwork skills.
- Excellent organizational, multitasking, and time management abilities.
- Experience with grant monitoring, technical writing, project management, compliance, and reporting is preferred.

- Minimum of one (1) year of experience supervising employees.
- Demonstrated ability to strategically plan, implement, and evaluate program goals and objectives.
- Ability to establish and maintain collaborative partnerships with KBIC departments, schools, and community organizations.
- Experience conducting program or educational assessments.
- Ability to maintain strict confidentiality and exercise sound professional judgment.
- Willingness to work evenings and weekends, as required.
- Willingness and ability to travel as needed.
- Ability to work independently and collaboratively with minimal supervision.
- Minimum of one (1) year of experience managing budgets.
- Must be able to obtain a satisfactory clearance under the Indian Child Protection and Family Violence Prevention Act Background Investigations Policy.
- Must possess a valid unrestricted driver's license, be insurable to drive KBIC fleet vehicles.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug screening, and a pre-employment physical.

**INDIAN PREFERENCE**: Preference will be given to qualified individuals of American Indian descent.

**VETERAN PREFERENCE**: Preference will also be given to Veterans who do not have bad behavior or dishonorable discharges (need DD214).

**DUTIES AND RESPONSIBILITIES:**

1. Work with the Promise Neighborhood Director and the Assistant Director of Language and Culture Education in developing and communicating the goals, objectives, lesson plans, and instructional materials for the Promise Neighborhood (PN) Project.
2. Support the Director in ensuring compliance with all applicable grant regulations, standards, timelines, reporting requirements, and contractual obligations associated with the KBIC/BC Promise Neighborhood Grant.
3. Establish, develop, and maintain collaborative relationships with community agencies, organizations, and stakeholders to strengthen the network of project partners and support services.
4. Promote the preservation, revitalization, and daily use of Ojibwemowin throughout Baraga County.
5. Plan, coordinate, and facilitate Ojibwemowin language instruction for Native and non-Native students enrolled in local school districts.

6. Design, coordinate, and deliver engaging trainings, workshops, educational programs, and classroom instruction for students, educators, school staff, and community members.
7. Develop and implement language revitalization initiatives that encourage increased community-wide use of Ojibwemowin.
8. Research, identify, and recommend external resources, programs, and support services that enhance Ojibwemowin programming and language revitalization efforts.
9. Foster a positive, inclusive, and culturally responsive learning environment that encourages participation, engagement, and mentorship.
10. Maintain a safe, respectful, and supportive educational environment for all participants.
11. Monitor, document, and maintain accurate records of student participation, progress, and development.
12. Participate in regular meetings with school administrators, teachers, project partners, and other stakeholders to support program implementation and collaboration.
13. Model effective Ojibwemowin instructional strategies and evaluate teaching practices to support continuous improvement.
14. Provide guidance in the development, implementation, and enhancement of Ojibwemowin curriculum and instructional resources.
15. Assist in planning, coordinating, and implementing cultural and educational events that promote Ojibwemowin language and culture.
16. Develop, administer, collect, and evaluate program assessments to measure the effectiveness and outcomes of Promise Neighborhood and KBIC language initiatives.
17. Collaborate with the Data Specialist to analyze program data and utilize findings to improve services and meet grant objectives.
18. Prepare and submit accurate monthly, biannual, and other required reports documenting student outcomes, program activities, and grant performance for internal and external stakeholders.
19. Develop, maintain, and coordinate a comprehensive calendar of educational activities and events that promote Ojibwemowin language use.
20. Ensure compliance with all applicable policies, procedures, and guidelines established by the Keweenaw Bay Indian Community (KBIC) and partner school districts.
21. Perform general administrative and clerical duties, including word processing, data entry, filing, copying, and maintaining program records.
22. Provide coaching, mentorship, and instructional support to Language helpers to strengthen classroom teaching practices and encourage the everyday use of Ojibwemowin.
23. Deliver oral and written presentations, updates, and reports to a variety of audiences, including staff, partners, leadership, and community stakeholders.

24. Work with Data Analyst to coordinate and document in-kind match contributions to ensure compliance with grant requirements.
25. Build and maintain positive working relationships with KBIC departments and internal stakeholders to support program goals.
26. Participate in required travel, professional development, conferences, and training opportunities as assigned.
27. Perform other duties and responsibilities as assigned by the supervisor.

***This position announcement summary is intended to indicate the kinds of tasks that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct, and control the work of the employee, nor to exclude other duties not mentioned that are of a similar kind.***

**Distribution Date:** November 17, 2026

**Closing Date:** December 3, 2026 at 4:00pm

TERO Approval: Deborah K. Peters
Reviewed for Barriers only!
Date: 11/17/26