

KEWEENAW BAY INDIAN COMMUNITY

2026 TRIBAL COUNCIL

EVERETT EKDAHL, JR., President
TONY LOONSFOOT, Vice President
ELIZABETH "LIZ" JULIO, Secretary
TONI J. MINTON, Assistant Secretary
DALE F. GOODREAU, Treasurer

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

THEODORE "AUSTIN" AYRES
DOREEN G. BLAKER
ROBERT "R.D." CURTIS, JR.
SUE ELLEN "SUZIE" ELMBLAD
RODNEY LOONSFOOT
SAM LOONSFOOT
MATHEW SHALIFOE, JR.

MATERNAL CHILD HEALTH NURSE (RN)

One (1) part-time, Non-exempt position at 24 hours/week. Grant funded.

ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT

- ☐ Completed Keweenaw Bay Indian Community application
- ☐ Current Resume'
- ☐ Copy of current Michigan RN Licensure
- ☐ Personal Statement/Cover Letter
- ☐ Minimum of three (3) Letters of Recommendation
- ☐ Must provide a satisfactory Child Abuse/Neglect Central Registry clearance from the Michigan Department of Human Services
- ☐ If you are American Indian, you must attach a copy of tribal enrollment or proof of direct descent
- ☐ If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community
Personnel Department
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4175 or 4176
Fax: 906-353-8068
Email: personnel@kbic-nsn.gov

Keweenaw Bay Indian Community does not discriminate based on race, color, national origin, sex, religion, or age in employment. However, individuals of Indian Ancestry and Veterans will be given preference by law

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

"Home of the Midnight Two-Step Championship"

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JOB ANNOUNCEMENT

POSITION/TITLE:

MATERNAL CHILD HEALTH NURSE

One (1) Part-Time, Non-exempt Position, 24 hours/week
Grant Funded

LOCATION:

Donald A. LaPointe Health Facility; Baraga, MI 49908

SUPERVISORY CONTROL:

Health Promotions Manager

SALARY:

Minimum Starting Wage: \$29.44 per hour

MANDATORY ANNUAL REQUIREMENTS:

CPR Training
Universal Precautions
TB Skin Test

QUALIFICATIONS:

- Current R.N. licensure to practice in the State of Michigan.
- Must have at least 1 year of professional experience in Maternal Child Healthcare: obstetrics, prenatal health care management, etc.
- Basic knowledge of Indian Health Programming and local Tribal community.
- Ability to work with and respect cultural and racial differences.
- Working knowledge of community resources related to health and human services, maternal and child health, and family support.
- Must possess a valid Michigan driver's license, be insurable to operate KBIC fleet vehicles, and sign the KBIC Driving Record Check form.
- Ability to maintain accurate and confidential records.
- Working knowledge of general office and clerical practices, good organizational, verbal and written skills, and strong computer skills, including word processing and electronic file management.
- Valid Michigan driver's license, violation-free driving record, and availability of a working vehicle.
- Must be willing to travel.
- Previous experience working with Native American organizations preferred.
- Must be willing and able to work occasional evenings/weekends.
- Must be able to obtain a satisfactory clearance in accordance with the Indian Child Protection and Family Violence Prevention Act Background Investigations Policy.

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- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug testing (includes THC), and pre-employment physical.

INDIAN PREFERENCE:

Preference will be given to qualified individuals of American Indian descent.

VETERAN PREFERENCE:

Preference will also be given to Veterans who do not have bad conduct or dishonorable discharges (need DD214).

The Maternal Child Health Nurse will work with the KBIC Families First Prevention Services Act and Maajtaag Mnobmaadzid Tribal Home Visiting, and Healthy Start Initiatives, Michigan Infant Health Program (MIHP). The maternal child health programs work with eligible pregnant women, infants, children, and families to provide social support, information, education, health screenings, developmental assessments, and care coordination services to promote healthy pregnancies, good birth outcomes, and healthy infant development. The KBIC MIHP program is certified and monitored by the Michigan Department of Community Health.

DUTIES AND RESPONSIBILITIES:

- Provide home visitation to eligible prenatal clients and families with infants or young children who are facing challenges in health, social, or parenting concerns and can gain self-sufficiency through education, support, and referral provided by the nurse.
- Provide comprehensive assessments across multiple domains, including health risks, drug use, domestic violence, infant health, social work support services, case management, and psychosocial education to pregnant and postpartum women and to mothers of infants.
- Helps to provide intensive support services to needed clients.
- Provides skilled nursing care as needed to individuals and families enrolled in the MIHP program, as directed by the MD
- Provides care coordination, access to transportation to medical appointments, substance abuse treatment, childbirth and parenting classes.
- Functions as a member of a multidisciplinary team that includes a registered nurse, registered dietitian, and infant mental health specialist, managed by the MIHP Coordinator.
- Participates in team & chart reviews.
- Manages information by documenting data gathered, billing properly, and documenting services provided in program records, including the qualifying health risk assessments in accordance with policies and procedures. Data may be documented on paper or electronically.
- Assist maternal child health staff in development of culturally appropriate MCH materials that incorporate Native American culture and values.
- Provide education to parents on a wide spectrum of health, child development and parenting issues in both one on one and group settings.
- Promotes, administers, and documents immunizations per KBIC guidelines for participants enrolled in the Maternal Child Health programs.
- Assist in planning, implementation, and reporting on community education group events related to the program.

- Attend case management, consortia, and local meetings, as well as additional training, networking conferences, etc., per decision of the Health Promotions Manager.
- Provide monthly reports to the Health Promotions Manager regarding services provided.
- Participate in departmental staff meetings and mandatory trainings.
- Must be aware of community resources, including compliance with mandatory reporting laws for children at risk.
- Other duties as assigned by supervisor.

The qualifications and specifications mentioned above are intended to indicate the kinds of tasks and levels of work difficulty that will be required of positions that will be given this title and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Distribution Date: September 3, 2026

Closing Date: September 18, 2026 at 4:00 pm

TERO Approved: <u>Diana L. Pineda</u> Date: <u>9.3.2024</u> Reviewed for barriers only
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