

**KEWEENAW BAY INDIAN COMMUNITY TRIBAL COURT  
TRIAL DIVISION  
L'ANSE INDIAN RESERVATION  
472 N. SUPERIOR AVENUE  
BARAGA, MICHIGAN 49908**

\_\_\_\_\_  
**Plaintiff**

**-vs-**

**File No.** \_\_\_\_\_

\_\_\_\_\_  
**Defendant**

CIVIL COMPLAINT    [AMENDED]

1. Plaintiff claims from Defendant \_\_\_\_\_  
the amount of \$ \_\_\_\_\_ and costs of this action.

OR

Plaintiff claims from Defendant \_\_\_\_\_  
(real) or personal) property of the approximate value of \$\_\_\_\_, and which is described as  
\_\_\_\_\_  
\_\_\_\_\_

2. Plaintiff's claim results from Defendant's wrongful or negligent actions which were \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

3. Plaintiff and Defendant is **(are)** resident(s) of the L'Anse Indian Reservation.

4. Trial by Jury **is or is not** requested.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Plaintiff or Attorney

\_\_\_\_\_  
Address

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_, Acting in \_\_\_\_\_ County,

Subscribed and sworn to before me this \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, My Comm. Expires \_\_\_\_\_

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**PERSONAL INFORMATION SHEET**

PLEASE FILL OUT THIS PAGE COMPLETELY SO WE MAY SERVE YOU BETTER

PETITIONER'S NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

PHONE HOME/WORK: \_\_\_\_\_

TRIBAL AFFILIATION: \_\_\_\_\_  
(IF YES, PLEASE SPECIFY WHICH TRIBE)

-VS-

RESPONDENT'S NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

PHONE HOME/WORK: \_\_\_\_\_

TRIBAL AFFILIATION: \_\_\_\_\_  
(IF YES, PLEASE SPECIFY WHICH TRIBE)

Below are ways that you can serve a civil complaint upon another individual.

1. Certified mail. When you receive the green card back in the mail, the Court will need a copy of this. This will ensure proof of the date of service.
  - a. However, if the Defendant does not pick up the certified mail and it is returned to you, you will need to find another way to serve the civil complaint upon the individual.
2. Police Officer service. This is a service that you arrange on your own by hiring a police officer to serve the civil complaint on your behalf. You may choose any law enforcement department that you wish. Please provide the Court with a copy of the proof of service they provide you. This will ensure proof of the date of service.
  - a. You can contact the Tribal Police at (906) 353-6626.
3. You may serve the Defendant personally with a witness who witnesses you serve the Defendant. This witness must be at least 18 years of age. This witness is to provide an affidavit of what they witnessed. Blank affidavits are available at the Court and are also available on our website. Note that affidavits are to be notarized.
4. You may have two other individuals serve your civil complaint on your behalf. One individual serves it and the other individual witnesses it being served. Both need to be at least 18 years of age and both need to provide an affidavit of these facts. Note that affidavits are to be notarized.

The Defendant will answer your civil complaint to the Court and will provide you a copy of their answer as well. They will be required to serve upon you their answer in one of the above mentioned scenarios.

Once you receive your answer:

- If you are dissatisfied with your answer, you can call the Court to schedule your Court hearing.
- If you are satisfied with your answer –
  - You can either write to the Court your desire to close the proceeds, or
  - You can hold off on requesting a Court hearing until a later date.
    - (Perhaps they agreed to pay you within a certain time period. If they do not comply with that agreed upon arrangement, then you may request a Court hearing at that time).

If you do not receive an answer within 21 days from date of service (if served on the reservation) or 28 days from date of service (if served off the reservation or if served by certified mail), you may contact the Court and submit an Affidavit of Default. An Affidavit of Default will allow you to present your evidence in a Court hearing which will be scheduled after fourteen days from the date you submit the Affidavit.

Please feel free to contact the Court if you have any questions.