

KEWEENAW BAY INDIAN COMMUNITY

2025 TRIBAL COUNCIL

ROBERT "R.D." CURTIS, JR., President
EVERETT EKDAHL, JR., Vice President
SAM LOONSFoot, Secretary
ELIZABETH "LIZ" JULIO, Assistant Secretary
THEODORE "AUSTIN" AYRES, Treasurer

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

DOREEN G. BLAKER
SUE ELLEN "SUZIE" EMLBLAD
DALE F. GOODREAU
JEREMY T. HEBERT
RODNEY LOONSFoot
TONY LOONSFoot
TONI J. MINTON

PROMISE NEIGHBORHOOD COLLEGE INTERNSHIP PROGRAM (Grant-funded opportunity)

Summary:

KBIC/BC Promise Neighborhood College Internship Program was created to enhance student learning through professional learning experiences that offer meaningful and practical work that is related to a student's field of study or career interest. KBIC will place students within tribal departments and businesses that align with their major or a closely related field.

Schedule/Hours:

To promote success in classwork, College Interns will not be scheduled during class times but can be scheduled for up to 40 hours per week while school is in not in session (breaks and/or summer) or up to 20 hours per week while enrolled concurrently in classes.

Assignments:

- College Interns will be able to work up to 480 hours per assignment.
- Assignments will discontinue at the end of each calendar year.
- Students must update their eligibility to reapply or be reassigned within the same year.

Wage: Determined by placement, not to exceed 480 hours.

Eligibility Requirements:

- ◆ Be an enrolled KBIC member/direct descendant or PN registered student.
- ◆ Be enrolled in a degree-seeking program at an accredited college or university
- ◆ Have maintained a minimum of half-time (6 credits) enrollment status in a degree-seeking program during the current academic year.
- ◆ Have a minimum 2.0 GPA
- ◆ Successfully completed 12 or more credits
- ◆ Must provide transcripts and class schedule
- ◆ Must be enrolled in the upcoming semester (ex: those applying for summer semester must be enrolled in the fall)
- ◆ Must successfully pass a pre-employment physical and a background check determined by placement.

Internships will be awarded on a first come/first serve basis, as funding allows.

To apply, please submit your application and required documents (listed on the Checklist form) to the Personnel Office located in the Tribal Center via in person, fax (**906-353-8068**), or email (personnel@kbic-nsn.gov). Applications will be accepted until all the positions are filled.

If you have any questions regarding the Promise Neighborhood College Internship Program, please contact Serene Gauthier, Assistant Director of Postsecondary Education, at 906-353-4308 or at serene@kbic-nsn.gov or Hope Laramore, Personnel Director, at 906-353-4176 or at hope@kbic-nsn.gov.

Distribution Date: December 18, 2025

Closing Date: January 20, 2026 at 4:00pm

TERO approved: Debra L. Cain Date: 12/18/25

Reviewed for barriers only!

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COLLEGE INTERN PROGRAM CHECKLIST

Name: _____ LAST _____ FIRST _____ MIDDLE _____

What is your major? _____

What is your first available day to work? _____

What is your last available day to work if unable to complete the assignment? _____

Availability to work (check day and fill-in times)

<input type="checkbox"/> Sunday	begin _____ am / pm	to _____ am / pm
<input type="checkbox"/> Monday	begin _____ am / pm	to _____ am / pm
<input type="checkbox"/> Tuesday	begin _____ am / pm	to _____ am / pm
<input type="checkbox"/> Wednesday	begin _____ am / pm	to _____ am / pm
<input type="checkbox"/> Thursday	begin _____ am / pm	to _____ am / pm
<input type="checkbox"/> Friday	begin _____ am / pm	to _____ am / pm
<input type="checkbox"/> Saturday	begin _____ am / pm	to _____ am / pm

You are required to submit the following with this checklist:

- Completed KBIC Application**
- Transcripts and/or Class Schedule**
- KBIC membership card, proof of direct descendancy, or PN participate status**

EMPLOYMENT IS CONTINGENT UPON THE SATISFACTORY RESULT OF A SECURITY BACKGROUND CHECK, PRE-EMPLOYMENT DRUG TESTING AND A PRE-EMPLOYMENT PHYSICAL