

KEWEENAW BAY INDIAN COMMUNITY

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

2025 TRIBAL COUNCIL

ROBERT "R.D." CURTIS, JR., President
EVERETT EKDAHL, JR., Vice President
SAM LOONSFOOT, Secretary
ELIZABETH "LIZ" JULIO, Assistant Secretary
THEODORE "AUSTIN" AYRES, Treasurer

DOREEN G. BLAKER
SUE ELLEN "SUZIE" ELMBLAD
DALE F. GOODREAU
JEREMY T. HEBERT
RODNEY LOONSFOOT
TONY LOONSFOOT
TONI J. MINTON

PROMISE NEIGHBORHOOD PEER MENTOR

Part-time position as needed and in accordance with school schedule
(Up to 15 hours during school weeks); up to 30 hours per week when school is not in session

***ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING
DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT***

- ☐ Completed Keweenaw Bay Indian Community application
- ☐ Personal Statement
- ☐ Minimum of two (2) Letters of Recommendation
- ☐ Copy of recent school Report Card/Progress Report
- ☐ Work Permit (Can be picked up from KBIC Personnel Office)
- ☐ Provide proof of Promise Neighborhood (PN) registration.
- ☐ If you are American Indian, you must attach a copy of tribal enrollment or proof of descendency

Keweenaw Bay Indian Community
Personnel Department
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4175 & 4176
Fax: 906-353-8068
Email: personnel@kbic-nsn.gov

Keweenaw Bay Indian Community does not discriminate based on race, color, national origin, sex, religion, or age in employment. However, individuals of Indian Ancestry and Veterans will be given preference by law.

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POSITION ANNOUNCEMENT

POSITION:

PEER MENTOR – Promise Neighborhood

Part-time position as needed and in accordance with school schedule (up to 15 hours during school weeks); can work up to 30 hours when school is not in session

LOCATION:

Niiwin Akeaa Community Center
Baraga, Michigan

SUPERVISORY CONTROL: Anokitaagewag Supervisor

SALARY:

Grade - Youth Rate (minimum starting wage = \$10.61/hour)

QUALIFICATIONS:

- Must be actively enrolled in secondary education, working to attain a High School Diploma or GED.
- Must be at least 14 years old; and not to exceed age 17 during the duration of the assignment up through the end of the academic year.
- Must have and maintain a cumulative GPA of 2.00 for the current school academic year.
- Must attend school regularly and meet the requirements of the attendance policy of the school.
- Must be able to obtain a school work permit.
- Must be responsible and reliable.
- Must be an enrolled member, 1st generation descendant, or PN registered student.

SPECIAL CONSIDERATIONS:

- Report card must be submitted at the end of each marking period to the Personnel Department.
- Peer Mentors will submit a time card to the Anokiitaagewag Supervisor.
- If the cumulative GPA drops below a 2.00, the employee will be put on probation until the end of the next marking period in order to improve the cumulative GPA to 2.00.
- Failure to improve cumulative GPA to a 2.00 during probationary marking period will result in discharge from employment.

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

"Home of the Midnight Two-Step Championship"

- At all times, must lead by example and be a good role model for all participants in the Promise Neighborhood Program.

INDIAN PREFERENCE: Preference will be given to individuals of American Indian descent.

DUTIES AND RESPONSIBILITIES:

1. Peer Mentors will join KBIC Tutors and Promise Neighborhoods Specialists to give daily support to all grade levels. Peer Mentors will be present for after-school tutoring and activities
2. Peer Mentors will work with small groups of students on a one-to-one basis after school and during community events year-round.
3. Peer Mentors will assist their younger peers to be successful. Peer Mentors will be available to assist younger peers with homework, reading, and activities.
4. Maintain a disciplined and professional work ethic in a team environment.
5. Follow all policies and procedures of the KBIC and Youth Workers.
6. Prepare a bi-weekly timesheet.
7. Attend meetings as requested by your supervisor.

This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Distribution Date: November 18, 2025

Closing Date: December 5, 2025 at 4:00pm

TERO Approval:

*Reviewed for barriers

Date: 11 / 18 / 2025