

KEWEENAW BAY INDIAN COMMUNITY

2025 TRIBAL COUNCIL

ROBERT "R.D." CURTIS, JR., President
EVERETT EKDAHL, JR., Vice President
SAM LOONSFOOT, Secretary
ELIZABETH "LIZ" JULIO, Assistant Secretary
THEODORE "AUSTIN" AYRES, Treasurer

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

DOREEN G. BLAKER
SUE ELLEN "SUZIE" ELMBLAD
DALE F. GOODREAU
JEREMY T. HEBERT
RODNEY LOONSFOOT
TONY LOONSFOOT
TONI J. MINTON

TRIBAL ATTORNEY

ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT

- ☐ Completed Keweenaw Bay Indian Community application
- ☐ Current Resume
- ☐ Cover Letter
- ☐ Graduate and Undergraduate Transcripts if licensed for less than one (1) year
- ☐ Three (3) samples of legal writings
- ☐ Minimum of three (3) Letters of Recommendation (Optional)
- ☐ If you are American Indian, you must attach a copy of tribal enrollment or proof of direct descent.
- ☐ If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community
Personnel Department
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4140 & 4176 & 4175
Fax: 906-353-8068
Email: personnel@kbic-nsn.gov

Keweenaw Bay Indian Community does not discriminate on the basis of race, color, national origin, sex, religion, or age in employment. However, individuals of Indian Ancestry and Veterans will be given preference by law.

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

"Home of the Midnight Two-Step Championship"

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POSITION ANNOUNCEMENT

POSITION: Tribal Attorney

LOCATION: Keweenaw Bay Indian Community Tribal Center
Baraga, Michigan

SUPERVISORY CONTROL: Tribal President

SALARY: Negotiable – Dependent on work experience

QUALIFICATIONS:

- Juris Doctor from an accredited Law School
- Must be a member in good standing of the State Bar of Michigan, or commit to secure membership.
- Eligible for admission to practice before the Federal Bar, or commitment to secure such eligibility.
- General knowledge of law with emphasis on applicable current case law, statutes and regulations relating to Indian tribes. Knowledge of and experience with the operation of court systems. Individuals with experience in Indian law and litigation desired.
- Excellent oral and written communication skills, must work effectively with other people at a variety of ages and levels, competency in various computer programs, and able to work independently to get a project completed.
- Must have a valid, unrestricted Driver's License and be insurable to drive fleet vehicles.
- Must be able to obtain a satisfactory clearance in accordance with the Indian Child Protection and Family Violence Act Background Investigations Policy.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug testing, and pre-employment physical.

INDIAN PREFERENCE: Preference will be given to qualified individuals of American Indian descent.

VETERAN PREFERENCE: Preference will also be given to Veterans (need DD214).

DUTIES AND RESPONSIBILITIES:

To serve as general in-house counsel for the Keweenaw Bay Tribal Council.

Provides legal advice and assistance to the Keweenaw Bay Tribal Council, tribal administrators, program and enterprise directors/managers.

Prepares legal documents.

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Acts as an agent of the Tribal Council in various transactions and negotiations.

Provides counsel and representation on treaty right issues: hunting, fishing, trapping and gathering, taxation, environment, and civil regulations.

Represents Tribal Council in court and before quasi-judicial or administrative agencies.

Provides legal counsel and representation on Indian Child Welfare matters.

Maintains and revises the Tribal Code: drafts, reviews, revises, and acts as a consultant in regard to tribal legal codes and legislation.

Reviews and assists in the revision of personnel manuals, policies, and procedures to ensure compliance with tribal and applicable federal laws.

Supervises Legal Department Para Legal/Legal Assistant, and Assistant Tribal Prosecutor(s)/Assistant Tribal Attorney(s).

Reviews tribal contracts for legal sufficiency in conjunction with the tribes' Chief Financial Officer.

Represents the tribe in regard to land acquisition, including fee-to-trust applications.

Serves on advisory committees relative to economic and financial development, environmental concerns, employee benefits, and employment policies.

Performs other related duties as assigned by the Tribal President.

This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level difficulty.

Distribution Date: September 29, 2025

Closing Date: October 27, 2025 or until filled

TERO Approval: Debra Picciani Date: 9/29/2025
Reviewed for barriers only!