

KEWEENAW BAY INDIAN COMMUNITY

2025 TRIBAL COUNCIL

ROBERT "R.D." CURTIS, JR., President
EVERETT EKDAHL, JR., Vice President
SAM LOONSFOOT, Secretary
ELIZABETH "LIZ" JULIO, Assistant Secretary
THEODORE "AUSTIN" AYRES, Treasurer

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

DOREEN G. BLAKER
SUE ELLEN "SUZIE" ELMBLAD
DALE F. GOODREAU
JEREMY T. HEBERT
RODNEY LOONSFOOT
TONY LOONSFOOT
TONI J. MINTON

PSYCHIATRIC NURSE PRACTITIONER

One (1) part-time, Exempt position

ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT

- ☐ Completed Keweenaw Bay Indian Community application
- ☐ Current Resume'
- ☐ Copy of CPR/First Aid Certification (if applicable)
- ☐ Copy of Nurse Practitioner license
- ☐ Copy of valid, unrestricted Driver's License
- ☐ Satisfactory Central Registry Clearance form MI Department of Health & Human Services
- ☐ If you are American Indian, you must attach a copy of tribal enrollment or proof of direct descent
- ☐ If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community
Personnel Department
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4140 or 4176 or 4175
Fax: 906-353-8068
Email: personnel@kbic-nsn.gov

Keweenaw Bay Indian Community does not discriminate based on race, color, national origin, sex, religion, or age in employment. However, individuals of Indian Ancestry and Veterans will be given preference by law.

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

"Home of the Midnight Two-Step Championship"

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POSITION ANNOUNCEMENT

POSITION:

PSYCHIATRIC NURSE PRACTITIONER

One (1) part-time, exempt position

LOCATION:

Donald A. LaPointe Health & Education Facility
Baraga, MI 49908

SUPERVISORY CONTROL:

Chief Medical Officer

SALARY:

Negotiable

QUALIFICATIONS:

- Must have an unrestricted license to practice as an advanced practice registered nurse (APRN) in the state of Michigan.
- Must be certified by the American Nurses Credentialing Center (ANCC) in Psychiatric Mental Health as a Psychiatric Mental Health Nurse Practitioner (PMHNP).
- Must have a valid DEA number and unrestricted DEA license in Michigan.
- Must have a valid, unrestricted driver's license and must be insurable to operate fleet vehicles.
- Must have at least 3 years of clinical experience as a psychiatric provider.
- Experience in telemedicine.
- Ability to work with both adult and youth/child populations.
- No suspension/exclusion/debarment from participation in federal health care programs (eg Medicare, Medicaid, MCHIP).
- General knowledge of Indian cultures or experience working with Native American people.
- Computer skills required. Must know about Electronic Health Record (EHR).
- Must maintain all required licensures/licenses required for the position.
- Must be able to obtain a satisfactory clearance in accordance with the Indian Child Protection and Family Violence Prevention Act Background Investigation Policy.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug screening, and a pre-employment physical.

MANDATORY ANNUAL REQUIREMENTS:

- BLS Training
- Universal Precautions
- TB Skin Test
- Mandatory Reporter Training

INDIAN PREFERENCE:

Preference will be given to qualified individuals of American Indian descent.

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VETERAN PREFERENCE:

Preference will also be given to Veterans who do not have bad behavior or dishonorable discharges (need DD214).

ESSENTIAL DUTIES & RESPONSIBILITIES:

1. Responsible for providing psychiatric services to clients in a variety of clinical settings during scheduled hours. The scope of services includes outpatient psychiatric evaluations and medication management services.
2. Assess, diagnose, and treat adults, adolescents, and children experiencing symptoms of a behavioral health disorder.
3. Prescribe, recommend, or discontinue drugs and treatments to treat mental, emotional, or behavioral disorders in accordance with the Collaborative Practice Agreement and Michigan's Nurse Practice Act.
4. Collaborate with counselors, social workers, or other treatment team members to coordinate client care. Additionally, collaborate with guardians, relatives, and significant others on the client's conditions and treatment when clinically appropriate and within the laws of confidentiality and privacy.
5. Responsible for the timely and accurate completion of medical records, including assessment, treatment plan, progress notes, outcome measures, and billing entries.
6. Counsel clients during appointments, as necessary.
7. Design/participate in the development of individualized treatment plans, incorporating best and leading practices into treatment interventions.
8. Examine or order laboratory or diagnostic tests for clients to provide information on general physical condition and mental disorders.
9. Maintains legible, accurate, and confidential medical records. Documents all medical evaluations, diagnoses, procedures, treatments, outcomes, education, referrals, and consultations promptly.
10. Facilitates evaluation of records by physicians, peers, and quality and standards according to protocols, and receives and implements constructive directives.
11. Analyzes new knowledge gained from conferences, workshops, professional literature, or "hands-on training" to assimilate this knowledge into clinical practice.
12. Other duties as assigned by the Chief Medical Officer.

This position announcement summary is intended to indicate the kinds of tasks that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct, and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of a similar kind or level of difficulty.

Distribution Date: August 18, 2025

Closing Date: September 2, 2025 @ 4:00 p.m. or until filled

TERO Approved: Debra L. P. [Signature] Date: 8/18/2025