

KBIC/BC PN Employment Opportunity: Energy Program Coordinator
Temporary, Part-time, Grant Funded

Our ideal candidate has a thorough understanding of energy management principles and practices, excellent analytical skills, and a strong commitment to environmental sustainability.

Qualifications

- Experience in the following fields: electrical, plumbing, HVAC, mechanical, solar power
- Knowledge of energy principles and best practices
- Experience with energy assessments and data analysis
- Strong understanding of energy regulations and standards
- Excellent communication and presentation skills
- Ability to manage multiple projects and priorities effectively
- Certification is preferred
- American Indian descent is preferred.
- Veterans preferred.

Duties to be performed shall include, but not be limited to, the following:

1. Develop assessment tool for energy-related needs within Baraga County.
2. Coordinate the purchase of supplies and equipment necessary to assess energy needs within Baraga County.
3. Provide training and support to adult learners in Baraga County.
4. Conduct energy audits and assessments.
5. Analyze data to identify county needs and opportunities for improvement.
6. Propose energy saving measures and projects based on data analysis.
7. Collaborate with Community and County partners to ensure program support.
8. Develop and implement KBIC/BC PN Energy Programs.
9. Monitor and assess program effectiveness.
10. Stay informed on the latest energy technologies
11. Coordinate with PN focus areas to develop introduction programs for a variety of school-ages.
12. Submit monthly reports.
13. Attend all necessary staff meetings, trainings, or other designated functions as assigned.
14. Attend trainings

Employee shall also perform such other duties as may be reasonably assigned to Employee by the Community in the furtherance of the duties and responsibilities stated above.

Those interested in the above opportunity must submit resume by August 18, 2025 to:
dhadden@kbic-nsn.gov