

KEWEENAW BAY INDIAN COMMUNITY

2023 TRIBAL COUNCIL

DOREEN G. BLAKER, President
TONI J. MINTON, Vice President
ELIZABETH "LIZ" JULIO, Secretary
ROBERT "R.D." CURTIS, JR., Assistant Secretary
THEODORE "AUSTIN" AYRES, Treasurer

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

EDWARD M. EDWARDS
EVERETT EKDAHL, JR.
SUE ELLEN ELMBLAD
RANDALL R. HAATAJA
KIM KLOPSTEIN
SUSAN J. LAFERNIER
RODNEY LOONSFOOT

FISHERY TECHNICIAN

One (1) Part-time (20 hours/week), Non-exempt position

ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT

- Completed Keweenaw Bay Indian Community application
- Copy of HSD or Equivalent.
- Copy of valid unrestricted driver's license
- Minimum of three (3) Letters of Recommendation
- Must provide a satisfactory Child Abuse/Neglect Central Registry clearance from the Family Independence Agency
- If you are American Indian, you must attach a copy of tribal enrollment or proof of descendency
- If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community
Personnel Department
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4140 or 4176
Fax: 906-353-8068
Email: personnel@kbic-nsn.gov

The Keweenaw Bay Indian Community does not discriminate based on race, color, national origin, sex, religion, or age. However, individuals of Indian Ancestry and Veterans will be given preference by law.

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

"Home of the Midnight Two-Step Championship"

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POSITION ANNOUNCEMENT

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POSITION:

FISHERY TECHNICIAN

One (1) Part-time (20 hours/week), Non-exempt position

LOCATION:

KBIC Natural Resource Department
Pequaming, MI (7 miles from L'Anse on Pequaming Rd.)

SUPERVISORY CONTROL:

Hatchery Foreman

SALARY:

Grade 5 (minimum starting wage \$17.43/hr.)

***Note:** This position has been classified as 90% tax-exempt for qualified KBIC tribal members under Internal Revenue Code 7873-Tax Exemption for Income Derived from Treat Fishing Rights-Related Activities.*

QUALIFICATIONS:

- Must have a high school diploma or equivalent and six (6) months experience in fisheries or related field.
- Must be at least 21 years of age, have a valid Michigan driver's license, be insurable to operate a KBIC fleet vehicle. Must sign KBIC Driving Record Check form.
- Must be willing and able to conduct fieldwork in a variety of environmental conditions. Knowledge is of mapping and GPS desirable.
- Must be willing and able to work in rugged terrain and conditions including times of inclement weather such as snow, rain, heat, or cold.
- Must be willing to work flexible hours including late night, early morning, and weekends when necessary.
- Must be in good physical condition, able to perform strenuous duties for extended periods, such as walking long distances of up to several miles, and shall be able to regularly lift and carry 50 pounds.
- Must have experience with Microsoft Word, Excel, and PowerPoint.
- Able to work effectively and maintain a disciplined and professional work ethic both with minimal supervision and in a team environment.
- Possess legible handwriting, able to pay close attention to detail, and have good communication skills.
- Possess a valid driver's license, good driving record, and be willing to travel at least 50 miles several times a week.
- Must be willing to receive and give cultural teachings. Knowledge of tribal concerns and culture is an asset.

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- Employment is contingent upon the satisfactory result of a security background check, pre-employment drug testing, and pre-employment physical.
- Must be able to obtain a satisfactory clearance under the Indian Child Protection and Family Violence Prevention Act Background Investigations policy.

INDIAN PREFERENCE: Preference will be given to qualified individuals of American Indian descent.

VETERAN PREFERENCE: Preference will also be given to Veterans (need DD214).

DUTIES AND RESPONSIBILITIES

1. Complete training relevant to the position as directed and when training is available.
2. Assist program staff in collecting fish and environmental data.
3. The technician shall assist program staff in data management and data entry.
4. Assist program staff in operation and maintenance of fish hatchery including feeding fish, cleaning tanks, marking hatchery fish, fish stocking in area lakes and streams, sampling fish, spawning fish, egg and fry care, and other hatchery duties as assigned.
5. Responsible for the maintenance and repair of hatchery and departmental equipment with the systems and facility coordinator, appropriate written record-keeping, including routine vehicle maintenance, snow removal, lawn care, and maintenance of equipment, and structures (tanks, buildings, and ponds).
6. Shall report daily to supervisor, complete work as assigned, and be required to complete and submit various reports and summaries including, work logs, data collection, and monthly reports.
7. Assist program staff by conducting tours of various levels from pre-school to professional groups. This may include the development of activities.
8. Assist program staff in outreach and education at events. This may include the operation of the fishing pool.
9. Assist program staff with volunteers, youth workers, and partners in work-related duties.
10. Must be able to travel or stay out of town or out of the area for work-related duties or training.
11. Technicians may be required to perform other duties as assigned by the supervisor.

This position announcement summary is intended to indicate the kinds of tasks that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct, and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Distribution Date: January 5, 2024

Closing Date: January 22, 2024 @ 4:00 p.m.

TERO Approval: <i>Donald Puccio</i> Reviewed for barriers only! Date: <i>1/5/2024</i>
