

# KEWEENAW BAY INDIAN COMMUNITY

## 2016 TRIBAL COUNCIL

WARREN C. SWARTZ, JR., President  
JENNIFER MISEGAN, Vice President  
SUSAN J. LAFERNIER, Secretary  
TONI J. MINTON, Assistant Secretary  
DOREEN G. BLAKER, Treasurer

Keweenaw Bay Tribal Center  
16429 Beartown Road  
Baraga, Michigan 49908  
Phone (906) 353-6623  
Fax (906) 353-7540

ROBERT "R.D." CURTIS, JR.  
FRED DAKOTA  
EDDY EDWARDS  
RANDALL R. HAATAJA  
MICHAEL F. LAFERNIER, SR.  
GARY F. LOONSFOT, SR.  
DONALD SHALIFOE, SR.

## SCHOOL PSYCHOLOGIST

One (1) Full-time, Exempt position  
(Dependent on Grant Funding)

**ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT**

- Completed Keweenaw Bay Indian Community application
- Current Resume'
- Cover Letter
- Minimum of three (3) professional Letters of Recommendation
- College Transcripts
- Copy of Michigan professional License(s)/Certification(s)
- Must provide a satisfactory Child Abuse/Neglect Central Registry clearance from the Michigan Department of Human Services
- If you are American Indian, you must attach a copy of tribal enrollment or proof of descendency
- If you are a Veteran, you must attach a copy of your DD214

**Keweenaw Bay Indian Community  
Hannah Beesley, Personnel Director  
16429 Beartown Road  
Baraga, MI 49908  
Phone: 906-353-6623, ext. 4140 & 4176  
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**Distribution Date:** November 14, 2016

**Closing Date:** November 28, 2016 at 4:00 pm or Until Filled

**LAKE SUPERIOR BAND OF CHIPPEWA INDIANS**  
"Home of the Midnight Two-Step Championship"

# KEWEENAW BAY INDIAN COMMUNITY

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## POSITION DESCRIPTION

### **JOB TITLE:**

### **SCHOOL PSYCHOLOGIST**

Full-time, Exempt Position (dependent on grant funding)

### **LOCATION:**

Donald A. LaPointe Health & Education Facility  
Baraga, Michigan

L'Anse Area Schools  
Baraga Area Schools  
L'Anse/Baraga Community Schools  
Niwiin Akeaa Center

### **SUPERVISORY CONTROL:**

Health Administrator

### **SALARY:**

Contract Position – salary negotiable

### **SUMMARY:**

The School Psychologist will primarily counsel youth individually and in groups and teach an agreed upon curriculum in the local schools throughout the school year and KBIC's Niwiin Akeaa Community Center during the summer months. The School Psychologist will also maintain scheduled day(s) throughout the year to provide individual counseling at the Donald A. LaPointe Health & Education Facility. Focus will be placed on suicide prevention and substance use reduction. This may include the creation of, or participation in, individual or community substance abuse/suicide prevention plans.

### **MANDATORY ANNUAL REQUIREMENTS:**

CPR Training    Universal Precautions    Crisis Management Training  
TB Skin Test    Professional Development (as required for licensure)

### **QUALIFICATIONS:**

- Must have a Specialist or Master's Degree in School Psychology, Psychology, or Counseling. Prefer candidate with APA accredited internship.
- Must be a Certified School Psychologist by the Michigan Department of Education with at least three (3) years of experience working with youth. Prefer candidate who is nationally certified as a School Psychologist.

**OR**

- Must be a Licensed Professional Counselor (LPC) or Licensed Psychologist in the State of Michigan with at least three (3) years of experience working with youth.
- Must qualify for Professional Liability Insurance and be licensed to bill third party insurances for individual counseling sessions.
- Expertise in the following areas is highly desirable: stress management, substance abuse and alcohol education, crisis management, family consultation services, community consultation services, behavioral interventions, and client evaluation and assessments.
- Prefer work experience with minority populations, specifically with Native American populations and rural communities.

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- Must be capable of collaborating with other medical staff to develop appropriate treatment plans.
- Must be able to obtain a satisfactory clearance in accordance with the Indian Child Protection and Family Violence Prevention Act Background Investigations Policy.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug testing, and pre-employment physical

**INDIAN PREFERENCE:** Preference will be given to qualified individuals of American Indian descent.

**VETERAN PREFERENCE:** Preference will also be given to qualified Veterans who do not have bad conduct or dishonorable discharges (need DD214).

**DUTIES AND RESPONSIBILITIES:**

1. Participates in policymaking, goal setting, treatment service planning, assessment and evaluation. Maintains all appropriate client records and confidentiality according to established HIPAA guidelines.
2. Works, cooperates, and communicates with others effectively for timely job completion.
3. Provides counseling services individually and with groups within the schools, youth facility, and health department, along with follow-up counseling, as necessary.
4. Researches and implements proper consent forms necessary to provide individual counseling to students/youth in a non-clinical and clinical setting.
5. Obtains insurance information, along with parental permission for providing individual counseling, as necessary when working outside of the health department for collection of third party funds.
6. Ability to make sound recommendations on such critical matters of feasibility of education, hospitalization referrals, or intensive therapeutic intervention referrals. Ability to work with schools and other community agencies to make any needed transitions easier.
7. Administers and interprets cognitive, adjustment, psychology strengths and weaknesses, problem behaviors, education, and screening tests within the confines of licensure restrictions. Tests may include, but are not limited to, Wechsler, BASC, CAB, CAD, Connors, ABAS, LISRES-Y, etc.
8. Consults with a wide variety of staff and professionals, including physicians, clinical social workers, mental health professionals, teachers, and youth care workers to evaluate dimension of problems, as issues arise.
9. Provides mental health consultation and teaches agreed upon curriculum within the local schools and youth department.
10. May be required to occasionally work evenings or weekends.
11. Ability to maintain effective working relationships with other related professional services and agencies of the organization, i.e., being an effective liaison with government and private agencies.
12. Provides stress management and life skill techniques to youth and community members.
13. Prepares and provides a weekly schedule, based upon need, to the local schools and Tribal Health and Youth departments.
14. Meets quarterly with the L'Anse and Baraga Area Schools, Health Administrator and Niwiin Akeaa Director to evaluate scheduling, plan, and effectiveness of curriculum within the schools.
15. Ability to develop and implement behavioral health services with youth and within the community.
16. Attends Mandated Reporter training and reports suspected child abuse/neglect to applicable law enforcement officials and/or Child Protective Services, as required by law.
17. Maintains required licensure necessary to provide individual counseling to youth and to be able to bill third party health insurances for these services.
18. Other duties as assigned.

*This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level difficulty.*

**Distribution Date:** November 14, 2016

**Closing Date:** November 29, 2016 at 4:00pm or Until Filled

# Qualification Sheet

Name: \_\_\_\_\_

POSITION: **SCHOOL PSYCHOLOGIST**

**Please list your specific experience and knowledge in regards to the following qualifications:**

Must have a Specialist or Master's Degree in School Psychology, Psychology, or Counseling. Prefer candidate with APA accredited internship.

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Must be a Certified School Psychologist by the Michigan Department of Education with at least three (3) years of experience working with youth. Prefer candidate who is nationally certified as a School Psychologist. **OR** Must be a Licensed Professional Counselor (LPC) or Licensed Psychologist in the State of Michigan with at least three (3) years of experience working with youth.

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