

KEWEENAW BAY INDIAN COMMUNITY

Keweenaw Bay Tribal Center
16429 Beartown Road
Baraga, Michigan 49908
Phone (906) 353-6623
Fax (906) 353-7540

2017 TRIBAL COUNCIL

WARREN C. SWARTZ, JR., President
JENNIFER MISEGAN, Vice President
SUSAN J. LAFERNIER, Secretary
TONI J. MINTON, Assistant Secretary
DOREEN G. BLAKER, Treasurer

ROBERT "R.D." CURTIS, JR.
FRED DAKOTA
RANDALL R. HAATAJA
MICHAEL F. LAFERNIER, SR.
GARY F. LOONSFOOT, JR.
RODNEY LOONSFOOT
ELIZABETH D. MAYO

NURSE PRACTITIONER

On-Call (Fill-in as needed), Exempt position

ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT

- Completed Keweenaw Bay Indian Community application
- Current Resume'
- Reference Sheet
- Copy of Nurse Practitioner license
- Copy of CPR/First Aid Certification (if applicable)
- Copy of valid, unrestricted Driver's License
- Satisfactory Central Registry Clearance from MI Dept of Health & Human Services
- If you are American Indian, you must attach a copy of tribal enrollment or proof of descendency
- If you are a Veteran, you must attach a copy of your DD214

**Keweenaw Bay Indian Community
Hannah Beelsey, Personnel Director
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4140 or 4176
Fax: 906-353-8068
Email: personnel@kbic-nsn.gov**

Distribution Date: October 12, 2017

Closing Date: OPEN CONTINUOUS

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POSITION ANNOUNCEMENT

POSITION:

NURSE PRACTITIONER

On-Call (Fill-In as needed), Exempt position

LOCATION:

Donald A. LaPointe Health & Education Facility
Baraga, MI 49908

SUPERVISORY CONTROL:

Health Administrator

SALARY:

Negotiable

SUMMARY:

A licensed and credentialed Nurse Practitioner provides diagnosis, treatment, consultation and follow-up under the supervision of one or more physicians in the KBIC Medical Clinic. The Nurse Practitioner provides specialty appropriate medical care at the level of training achieved.

QUALIFICATIONS:

- Current Nurse Practitioner licensure to practice in Michigan.
- General knowledge of Indian cultures or experience working with Native American people preferred.
- Computer skills preferred. Must have knowledge of Electronic Health Records (EHR).
- Must have a valid, unrestricted driver's license and must be insurable to operate fleet vehicles.
- Must be able to obtain a satisfactory clearance in accordance with the Indian Child Protection and Family Violence Prevention Act Background Investigations Policy.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug screening, and a pre-employment physical.

MANDATORY ANNUAL REQUIREMENTS:

- CPR Training
- Universal Precautions
- TB Skin Test
- Mandatory Reporter Training

INDIAN PREFERENCE:

Preference will be given to qualified individuals of American Indian descent.

VETERAN PREFERENCE:

Preference will also be given to qualified Veterans who do not have bad conduct or dishonorable discharges (need DD214).

LAKE SUPERIOR BAND OF CHIPPEWA INDIANS

"Home of the Midnight Two-Step Championship"

ESSENTIAL DUTIES & RESPONSIBILITIES:

1. Effectively identifies, evaluates, and addresses disease prevention and health promotion issues of the population in the practice while administering patient care.
2. Works in an independent and interdependent relationship with members of the medical staff, which allows for consultation and collaboration or referral.
3. Responsible for the diagnosis and treatment of acute, chronic, and long-term healthcare issues.
4. Educates patients and/or families about preventative care, medical issues, and use of prescribed medical treatments and/or medications
5. Maintains legible, accurate, and confidential medical records. Documents all medical evaluations, diagnoses, procedures, treatment, outcomes, education, referrals, and consultations.
6. Facilitates evaluation of records by physicians, peers, and quality and standards according to protocols, and receives implements constructive directives.
7. Analyzes new knowledge gained from conferences, workshops, professional literature, or training and assimilates this knowledge into clinical practice.
8. Other duties as assigned by Supervisor.

This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level difficulty.

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