

NURSE PRACTITIONER

One (1) full-time, Exempt position

ALL REQUIRED DOCUMENTATION MUST BE SUBMITTED BY THE CLOSING DATE OR THE APPLICANT WILL NOT BE CONSIDERED FOR EMPLOYMENT

- Completed Keweenaw Bay Indian Community application
- Current Resume'
- Personal Statement
- Copy of Michigan Nurse Practitioner license
- College Transcripts
- Minimum of three (3) Letters of Recommendation
- If you are American Indian, you must attach a copy of tribal enrollment or proof of descendency
- If you are a Veteran, you must attach a copy of your DD214

Keweenaw Bay Indian Community
Pauline Spruce, Personnel Director
16429 Beartown Road
Baraga, MI 49908
906-353-6623, ext. 4140
Fax: 906-353-8068
Email: pauline@kbic-nsn.gov

Distribution Date: January 20, 2012

Closing Date: February 10, 2012 at 4:00 pm

POSITION ANNOUNCEMENT

POSITION: **NURSE PRACTITIONER**
One (1) full-time, exempt position

LOCATION: Keweenaw Bay Indian Community Medical Clinic
Donald A. LaPointe Health & Education Facility
102 Superior Avenue
Baraga, MI 49908

SUPERVISORY CONTROL: Medical Director

SALARY: Negotiable

QUALIFICATIONS:

- Must be licensed in the State of Michigan as a Nurse Practitioner.
- General knowledge of Indian cultures or experience working with Native American people.
- Computer skills preferred.
- Employment is contingent upon the satisfactory result of a Security Background Check, pre-employment drug screening, and a pre-employment physical.

MANDATORY ANNUAL REQUIREMENTS:

- CPR Training
- Universal Precautions
- TB Skin Test

INDIAN PREFERENCE: Preference will be given to qualified individuals of American Indian descent.

VETERAN PREFERENCE: Preference will also be given to Veterans (need DD214).

POSITION DESCRIPTION:

A licensed and credentialed Nurse Practitioner provides diagnosis, treatment, consultation and follow up under the supervision of one or more physicians in the KBIC Medical Clinic. The Nurse Practitioner provides specialty appropriate medical care at the level of training achieved.

JOB DUTIES:

Effectively identifies, evaluates, and addresses disease prevention and health promotion issues of the population in the practice while administering patient care.

Works in an independent and interdependent relationship with members of the medical staff, which allows for consultation and collaboration or referral.

Responsible for the diagnosis and treatment of acute, chronic, and long-term healthcare issues.

Educates patients and/or families about preventative care, medical issues, and use of prescribed medical treatments and/or medications

Maintains legible, accurate, and confidential medical records. Documents all medical evaluations, diagnoses, procedures, treatment, outcomes, education, referrals, and consultations.

Facilitates evaluation of records by physicians, peers, and quality and standards according to protocols, and receives implements constructive directives.

Analyzes new knowledge gained from conferences, workshops, professional literature, or "hands-on training" and assimilates this knowledge into clinical practice.

This position announcement summary is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level difficulty.

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